

PROFESSIONAL FOREIGN LANGUAGE (ENGLISH)

Title of Study Programme and Code		Type (compulsory/optional)	Cycle	Year of study when the component is delivered (if applicable)
Business Management 6531LX076		Compulsory	1 st	1 st year
Semester/trimester when the component is delivered		Number of ECTS credits allocated	Language of instruction	Mode of delivery (face-to-face/e-learning/...)
1 st , 2 nd		8 ECTS	English	
Learning outcomes			Study methods	Assessment methods
After completion of the study subject, a student should be able:			Map of concepts; Brain storm; Discussions; Role-play; Consultations; Search for resources and analysis; Practicals; Self-study; Improvised conference.	Presentation of the project work; Inter-accounts orally and in writing; Written exam.
LO 1	To understand and summarize professional texts in English, using various information resources.			
LO 2	To use appropriate terms and grammar structures, defining the company environment.			
LO 3	To communicate in writing and orally in English, preparing information for the professional activity.			
LO 4	To use appropriate terms and grammar structures, defining the company and its activity.			
LO 5	To communicate with foreign partners and clients in English appropriately, considering intercultural aspects.			
Prerequisites (these courses must be sucessfully completed prior to taking this particular course)				
English B2 level				
Course content				
1. Profession and Career. 2. Communication and Cooperation in a Company. 3. Business Company and its Activity. 4. Business Correspondence and Business Telephone Calls. 5. Trade and Markets.				
Recommended or required reading and other learning resources/tools				
1. E-course. Professional Foreign Language (English) for Business Management SP. Registration No. EK0025 2. Europass:				

<https://europass.cedefop.europa.eu/en/documents/curriculum-vitae/templates-instructions>

3. Learn English. British Council. Business and Work:
<http://learnenglish.britishcouncil.org/en/business-and-work>
4. The Business Show: <http://www.greatbritishbusinessshow.co.uk>
5. Linguee Multilingual Dictionary: www.linguee.com