

Course unit title	INFORMATION TECHNOLOGY IN SOCIAL WORK
Course unit code	SD(BD)/1-1.1
Type of course unit	Compulsory
Level of course unit	First cycle
Year of study (if applicable)	First year
Semester/	Fall semester
Number of ECTS credits allocated	6 ECTS
Learning outcomes of the course unit	<p>Upon completion of the course unit, students will be able to:</p> <p>LO1. Work with scientific information and documents, think logically and critically, draw conclusions, and use academic language appropriately.</p> <p>LO2. Use information technologies for document preparation and management.</p> <p>LO3. Process, analyse and present data using spreadsheets and charts.</p> <p>LO4. Search for, evaluate and manage information from various information sources.</p> <p>LO5. Apply the principles of copyright and ethical use of information.</p> <p>LO6. Prepare and present project-based work using information technologies.</p>
Mode of delivery	Blended learning
Prerequisites and co-requisites	Introduction to Studies; ability to use Moodle learning environment and library resources.
Course contents	Information technologies. Document preparation tools. Advanced document formatting and styles. Special-purpose documents, templates and forms. Collaborative tools for document preparation and presentation. Data processing using spreadsheets. Data sorting, filtering and analysis. Data visualisation and chart creation. Information literacy skills. Information search strategies. Information search in public and specialised databases. Copyright and ethical use of information.
Planned learning activities and teaching methods	Interactive lectures, demonstrations, practical training, project work, group work, creative workshops, independent learning, work with scientific literature and information sources.
Assessment	Practical assignments – 60% Project work – 40%
Language of instruction.	English
Work placement(s)	Utenos kolegija Higher Education Institution Faculty of Medicine